



UNIVERSITY OF NAIROBI

INTERNAL ADVERTISEMENT

Applications are invited for the following position:

CATERING OFFICER GRADE C/D, CATERING DEPARTMENT, CENTRAL ADMINISTRATION, AD/3/140/26 – 11 POSTS

Applicants shall hold a Diploma in Institutional Management, Hospitality, or an equivalent qualification from a recognized learning institution. They should have at least six (6) years of experience as an Assistant Catering Officer Grade A/B/C or in a comparable position.

NOTES

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be addressed to the Deputy Registrar, Recruitment and Training University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to: recruit-acocatering@uonbi.ac.ke

CLOSING DATE: MONDAY MARCH 30, 2026

THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER. ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.