



UNIVERSITY OF NAIROBI

EXTERNAL VACANCY (PROJECT POSITION)

Applications are invited for the following position:

DRIVER - USAID FAHARI YA JAMII PROGRAM; AD/8/140/24 – 1 POST

The University of Nairobi is implementing a United States Agency for International Development (USAID) project (USAID Fahari Ya Jamii) to support implementation of the Kenya Health Partnerships for Quality Services (HIV, FP/RMNCAH, Nutrition and WASH) in Nairobi and Kajiado Counties.

The Position

This is a full-time position based in Nairobi.

Job description

The driver will facilitate travel for various activities; ensure assigned project vehicles are well maintained; ensure motor vehicle use policy is adhered to; maintain vehicle logs for fuel, mileage and service records.

Job specifications

- (i) At least KCSE certificate or an equivalent qualification
- (ii) Must have a valid driving license, class BCE
- (iii) Must have a valid certificate of good conduct
- (iv) Have at least five (5) years' experience driving in a Public Institution(s) and/or donor funded programs.
- (v) PSV certificate will be an added advantage.

Terms of appointment

This is a position whose tenure is one (1) year contract renewable based on performance and by mutual consent. The salary is negotiable depending on the level of education and work experience.

NOTES

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be forwarded addressed to the Deputy Registrar, Recruitment and Training, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to: recruit-dhivd@uonbi.ac.ke

CLOSING DATE: FRIDAY, AUGUST 23, 2024

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**